

\_\_\_\_\_  
[Date]

\_\_\_\_\_  
[Renter's Name]

\_\_\_\_\_  
[Renter's Address]

\_\_\_\_\_  
[City, State, Zip Code]

## RE: LATE RENT NOTICE

Dear \_\_\_\_\_,  
[Renter's Name]

This letter is a formal late rent notice. You are required to make immediate payment under the terms of the rental agreement for the following

property: \_\_\_\_\_  
[Rental Property Address]

As of \_\_\_\_\_, the monthly rent amount of \$ \_\_\_\_\_  
[Date] [Rent Amount]

is \_\_\_\_\_ days late. You will owe both rent and late fees as a

consequence. This is outlined below:

Rent Amount: \$

Late Fees: \$  
\_\_\_\_\_

Total Owed: \$

This requires your immediate attention. If this is not paid by \_\_\_\_\_  
[Date]

legal action will be taken.

\_\_\_\_\_  
[Landlord Name]

\_\_\_\_\_  
[Landlord Signature]

\_\_\_\_\_  
[Date Signed]